

TOWN OF CLARENCE, ERIE COUNTY
INDUSTRIAL DEVELOPMENT AGENCY

MINUTES
October 17, 2013

Mr. Hartzell called the meeting to order at 8:00 a.m.

Present were Elaine Wolfe, David Schuster, Michael Buettner, Chris Kempton, Clayt Ertel and Chairman David Hartzell. Mary Powell was absent. Also present were Paul Leone, Nathan Neill, Steven B. Bengart, Pamela CuvIELLO, and Cynthia Rosel. Mr. Meckler was out of Town and Mr. Rash was excused.

Minutes of September 19, 2013.

A motion was made by Clayt Ertel with a second by Chris Kempton to approve the minutes of the September 19, 2013 meeting. There was nothing on the question

**Vote: Ayes: Wolfe, Schuster, Buettner, Kempton, Ertel, Hartzell. Noes: None.
Absent: Powell. Recuse: None. Motion carried. Unanimous.**

Treasurer's Report.

Mr. Kempton went over the financial reports through October 17, 2013. He reported on the balances in the checking account and the money market account. Expenses for the year are \$52,105.47. Net Income is \$51,700.29 to date. Mr. Neill added that it is anticipated that the 8321 Main Street Project will close shortly. The balance due to the agency will be around \$30,000.00. Mr. Kempton added that we are pretty much in line with the 2013 budget. There are still expenses that will be incurred before the end of the year. Mr. Kempton added that expenses have been down because there was a hold put on the Marketing and Advertising expense until a plan was developed and put in place. Those lines are the largest expense items.

The 2014 Budget was adopted at the September meeting.

There was a motion by David Schuster with a second by Elaine Wolfe to approve the Treasurer's report as submitted by Chris Kempton. There was nothing further on the question.

**Vote: Ayes: Wolfe, Schuster, Buettner Kempton, Ertel, Hartzell. Noes: None.
Absent: Powell. Recuse: None. Motion carried. Unanimous.**

The Audit committee will meet immediately after the meeting today.

Mr. Leone added that there is a fee agreement out to the applicant for the 9141-9145 Main Street Project (Savant Properties LLC) and we should be getting the down payment for that project shortly which will be about \$3,300.00.

Correspondence.

Mr. Rash sent an e-mail regarding the renewal for virus protection for the lap top computer. He had two quotes, one from Webroot and the other from McAfee. Mr. Schuster suggested that Mr. Rash check and see what they would charge for multi- years. Cindi Rosel will contact Mr. Rash with this information.

New Business.

None.

Old Business.

Mr. Leone reported on his conversations with John Cappellino regarding the re-establishment of the Leadership Council. Mr. Cappellino advised Mr. Leone that he met with Rich Tobe (Deputy County Executive) and Mr. Tobe is not in favor of re-establishing the Leadership Council at this time. They want to wait until after the election. Mr. Allen would like to wait until after the election also and maybe talk about it in January. If it does happen and the Council is re-established, Mr. Tobe would like every single Town that does not have an IDA participate in the Leadership Council.

The Board continued to discuss the re-establishment of the Leadership Council and all are in favor of it and would like to pursue it.

Mr. Leone said that the Board is invited to attend a seminar sponsored by RBS Citizens called "Tapping Into Foreign Markets" that will be held on November 7, 2013 from 8:00 a.m. to 10:00 a.m. at Transit Valley Country Club. He will distribute the information to the members.

Mr. Leone also brought up the open legislation regarding Towns without IDA's to be able to work with Towns that do.

Mr. Buettner wanted to have the minutes reflect that the Clarence IDA's request to re-establish the Leadership Counsel has been turned down by the ECIDA and that Mr. Tobe, part of the ECIDA and Deputy County Executive, was not favor of re-establishing the Counsel. Mr. Bengart added that the minutes will reflect that.

Mr. Kempton asked if the Chairman is in favor of re-establishing and he said he was.

Mr. Neill said that these were informal meetings. The group could be re-established by just planning a meeting. Invite everyone and whoever comes, comes. The meetings were informal with a basic agenda. Mr. Leone thought January might be a good time to begin. Mr. Bengart suggested that the Chairmen of the IDA's meet first to come up with an agenda for the first meeting. Mr. Leone will talk to the various chairs to get their opinions and try to set up the meeting in January. He will advise the Board next month.

There was a brief discussion regarding the proposed new 3 year Pilot. Mr. Neill came up with a draft schedule. He had questions on how this would be done and what projects would get the 3

year Pilot. There are 3 – ten year pilots that we have now, the Enhanced, the regular and 485-b equivalent and there is also the 7 year pilot. The 3 year pilot would be an additional pilot. There is a work sheet checklist that is used to determine what benefits a project would qualify for. It is a point system where points are given if the criteria is met. Discussion continued regarding the criteria for proposed projects and what pilot they would qualify for. It was agreed that discussion will continue on how to proceed in the development of a 3-year pilot.

EDO Report

Mr. Rash was not at the meeting as he was recuperating from a recent health issue. The Chairman went over Jim Rash's outlined report. Mr. Rash should be back in November.

The Board continued to discuss the Hollow and business development. The parking issue was discussed again and Mr. Hartzell said that he would pursue looking at the availability of grant funding for parking on the Town property at Salt and Main. Ms. Wolf also brought up the possibility of a bathroom along the bike-path.

There was no further discussion.

There was a friendly motion to adjourn at 9:00 a.m.

Respectfully submitted: Cynthia M. Rosel