

**TOWN OF CLARENCE, ERIE COUNTY
INDUSTRIAL DEVELOPMENT AGENCY**

MINUTES

November 30, 2017

Chairman Kempton called the meeting to order at 8:30 a.m.

Present at the meeting were Elaine Wolfe, Michael Buettner, Mary Powell, Clayt Ertel and Chairman Kempton. Susan Ballard and David Schuster could not make the meeting. Also present were Jonathan Bleuer, Lawrence Meckler, Steven Bengart, and Cynthia Rosel.

The purpose of the meeting was to contact Camoin Associates via a conference call to discuss the proposal they submitted in answer to the RFP for an Economic Assessment for the CIDA and to conduct a question and answer round table.

The discussion included those present from the CIDA, Christa Franzi CEcD, Senior Project Manager and Robert Camoin CEcD, Principal of Camoin Associates.

Chairman Kempton had the member introduce themselves. Jonathan Bleuer, Junior Planner has been assisting the CIDA with this project and reviewed the proposal. Mr. Bleuer began the discussion informing Ms. Franzi and Mr. Camoin that all of the components in proposal would not be necessary and that the focus would be on Phase 1 of the proposal. Clayt Ertel also said that the purpose of the Economic Assessment would provide the information needed to apply for Federal and State Grants. Mary Powell also added that the data to be sure that it supports the Plan (Vision Main Street). There was discussion on the data that will be collected and asked about the software and how detailed and specific to the location of the Main Street Corridor they can get.

There was also discussion as to the meetings that would be required and who would attend. Ms. Franzi said that there would be a kick-off meeting and then they would need to tour the Main Street Corridor. This meeting would take a whole day. The Board discussed setting up a committee of no more than three members of the Board to be the contact with Camoin. Jonathan Bleuer would also be the point person and a member of the committee.

There were some portions of the proposal that needed amending and it was decided that Ms. Franzi and Jonathan Bleuer would discuss the details.

The conference call ended and the Board will make a decision after the amended proposal is received.

The meeting was adjourned at 9:30 a.m.

Respectfully submitted,

Cynthia M. Rosel