

**TOWN OF CLARENCE, ERIE COUNTY
INDUSTRIAL DEVELOPMENT AGENCY**

MINUTES

November 16, 2017

Clayt Ertel, Vice-Chairman, called the meeting to order at 8:17 a.m.

Present at the meeting were Susan Ballard, Elaine Wolfe, David Schuster, Michael Buettner, Mary Powell and Clayt Ertel. Chris Kempton was not in attendance as he was out of town. Also present were Paul Leone, Nathan Neill, Jennifer Strong, Peter DiCostanzo, Larry Meckler, Paul Leone, Steven Bengart, Kimberly Ignatowski, and Cynthia Rosel.

Minutes of October 19, 2017

(The minutes of the October 19, 2017 meeting will be approved at the December meeting.)

Treasurers Report.

Mr. Schuster informed the Board that D & O Liability Insurance and the Crime Insurance policies are up for renewal as of December 1, 2017. The premium amounts are the same as last year. The D & O Liability Policy is \$1,875.00 and \$989.00 for the Crime Policy. The Board needs to vote on renewing the policies for another year. There was a motion by Michael Buettner with a second by Elaine Wolfe to renew the policies and pay the invoices. On the question Mr. Buettner asked if the policies are through the Floss Agency and Mr. Schuster answered that they are.

Vote: Ayes: Ballard, Wolfe, Schuster, Buettner, Powell, Ertel. Opposed: None
Recuse: None Absent: Kempton. Unanimous

Mr. Schuster reported that a fee was received in the amount of \$22,250.00 from the closing of the Premium Mortgage Project. There is now a positive net income.

Mr. Schuster went over the financial report through November 16, 2017. He reported on the balances in the money market and checking accounts. The total fees received to date are \$49,019.73 and total expenses to date are in the amount of \$45,979.49. The interest earned to date is \$921.16. There is now a positive net income of \$3,961.40. There was a motion by Susan Ballard to accept the financial report as submitted with a second by Michael Buettner. There was nothing on the question.

Vote: Ayes: Ballard, Wolfe, Schuster, Buettner, Powell, Ertel. Opposed: None
Recuse: None Absent: Kempton. Unanimous

Correspondence.

Integer letter regarding closing of the Barton Road facility.

Mr. Ertel added that he and Chris Kempton discussed setting up a meeting with Greatbatch to see what their plans are in the future.

There were no further responses on the RFP. Mr. Ertel said that he did follow-up with the other company (the Harrison Studio). A proposal was not received.

There was an e-mail from Camoin Associates inquiring if the Board made a decision on the RFP. They were advised that this is still under discussion and they will be contacted after today's meeting.

Carl Calabrese of Masiello, Martucci Calabrese & Associates.

Mr. Calabrese handed out packets to the members listing the CCB activities for 2017. Mr. Calabrese reported on the status of various proposed legislation from the 2017 NYS Legislative Session. There was discussion regarding the Ranzenhofer Bill and broadening the definition of retail for adaptive reuse. Mr. Calabrese also added that they are looking at updating the Memorandum of Agreement and also the UTEP. Mr. Leone had a draft Countywide IDA UTEP Policy. Copies were made for the members. There was also discussion on the malls and abandoned strip plazas. Mr. Calabrese thinks that an inventory list should be compiled of the abandoned malls and strip plazas.

Mr. Calabrese also talked about the Public Relations for IDAs. He also had chart on the performance on the local IDAs for 2015 from the NYS Comptroller's Audit.

Mr. Calabrese added that the bills will most likely be coming back. He concluded his discussion. Mr. Ertel thanked Mr. Calabrese for coming in. Mr. Calabrese wished everyone a Happy Thanksgiving.

New Business.

Mr. Leone said that he is still working with Mr. McNamara regarding a warehouse facility on Roll Road at Harris Hill Road.

On April the 25th and the 26th, 2018 there is going to be a Safety Innovations Conference in Niagara Falls, NY. This is for safety training where companies can learn how to lower compensation costs. He had a brochure if anyone was interested.

He also let the Board know that UB has a program for grants for technical assistance. Mr. Leone suggested that the CIDA may want to have a seminar for Clarence companies regarding grant assistance. These are for grants up to \$25,000 for organizations with 500 employees or less. There are several different seminars and workshops coming up for 2018 and he will keep the Board informed.

Old Business.

Mr. Ertel said that the NYSDOT is planning improvements to the Main Street Corridor. Mr. Ertel spoke with Frank Cirillo who is the local head of the NYSDOT regarding the upcoming improvements. Mr. Ertel would like to set up a meeting with Chris, Jonathan, and Mr. Cirillo to discuss this.

The next item was the RFP. The Board discussed the Camoin proposal. Ms. Powell wanted to make sure that we keep a record of the companies that the RFP were sent to. There was discussion regarding meeting with Camoin. It was decided that a meeting or conference call be set up. The agreed upon date was November 30 at around 8-8:15 a.m. Mr. Meckler will call them and arrange for a date and time to see if they want to come in or if they would like to do this with a conference call.

Items not on the Agenda.

None.

Public Comments.

None.

There was a motion by Susan Ballard with a second by David Schuster to adjourn the meeting.

Vote: Ayes: Ballard, Wolfe, Schuster, Buettner, Powell, Ertel. Opposed: None
Recuse: None Absent: Kempton. Unanimous

The meeting was adjourned at 9:33 a.m.

Respectfully submitted,

Cynthia M. Rosel